

Arkansas Regional Service Committee
Treasurer's Report
June 08, 2003

Hi, Family!

Ending balance on March 30, 2003 was \$362.14. Income in the amount of \$75.00 was received, no checks were written, automatic payment of our AT&T bills and EFT (electronic fund transfers) payment to Your Message Center totaling \$247.95 were made; for a beginning balance today of \$189.19. Our bank account has been reconciled through the May 30, 2003 statement with check #1431, totaling \$10.00, AP (6/7) to AT&T for \$ 20.41 and EFT (6/8) to YMC for \$82.00 remaining outstanding. A new AT&T account was set up when we switched to the All-in-One rate plan. Automatic payment authorization needs to be completed today and a check will need to be written for \$78.22 to pay the current bill due by 6/15/03. As of the 6/1/03 statement with Your Message Center, there is a credit balance of \$6.94. 503 copies were used from our account with The UPS Store (formerly Mail Boxes Etc.) in Mountain Home for the March minutes totaling \$21.55 in Secretary expenses. We are carrying a credit balance for 68 copies at \$2.92. This expense has not yet been charged against a particular budget.

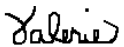
No treasury request discrepancies have been verified and one additional check was added to the list below.

The following treasury requests are not yet verified:

- #1371 dated 09/30/01 to Straight Forward Group -- RSC rent of \$50.00 - no receipt turned in.
- #1377 dated 12/02/01 to Texarkana Area -- RSC rent of \$50.00 - no receipt turned in.
- #1388 dated 02/02/01 to Foothills Unity Area -- RSC rent of \$25.00 - no receipt turned in.
- #1389 dated 02/02/01 to Jim E -- PI Workshop expenses of \$50.27 - receipts total \$50.19; an error in requesting amount by \$0.08 above receipt amount.
- #1395 dated 03/24/02 to Yellow Frogs Group -- RSC rent of \$50.00 - no receipt turned in.
- #1400 dated 06/02/02 to The Genesis Group -- RSC rent of \$50.00 - no receipt turned in.
- #1425 dated 02/09/03 to Woodmen of the World (Texarkana Area) -- RSC rent of \$50.00 - no receipt turned in.
- #1433 dated 03/30/03 to Cope Without Dope Group -- RSC rent of \$50.00 - no receipt turned in.

The budget and prudent reserve is attached.

In Loving Service,



Valerie Mc, ARSCNA Treasurer

Bi-monthly Treasury Report - Arkansas Regional Service Committee

Num	Date	Payee	C	Category	Amount	Running Balance
4/9/2003 Through 7/1/2003						
Opening Balance as of 4/9/2003						362.14
	4/16/2003	Deposit	R	Donation : Loner Group	50.00	412.14
AP	5/7/2003	A T & T	R	Split/Multiple Categories	(63.54)	348.60
				Phoneline : toll-free service	(148.00)	
				Phoneline : toll-free service	25.17	
				Phoneline : toll-free service	59.29	
EFT	5/8/2003	Your Message Center	R	Split/Multiple Categories	(82.00)	266.60
				Phoneline : Balance PREVIOUS	99.74	
				Phoneline : phone charges	(8.28)	
				Phoneline : patches	(1.00)	
				Phoneline : monthly service	(70.00)	
				Phoneline : sales tax	(6.48)	
				Phoneline : Balance CURRENT	(95.98)	
	6/4/2003	Deposit		Donation : Group	25.00	291.60
AP	6/7/2003	A T & T		Split/Multiple Categories	(20.41)	271.19
				Phoneline : toll-free service	(33.95)	
				Phoneline : toll-free service	13.54	
1435	6/8/2003	Valerie Mc		Split/Multiple Categories	(38.07)	233.12
				RSC Secretary : postage	(15.22)	
				Outreach : postage	(12.52)	
				Outreach : postage	(0.83)	
				WebMaster : arscna.org	(9.50)	
1436	6/8/2003	Barbara H		RSC Secretary : budget advance	(60.00)	173.12
1437	6/8/2003	A T & T		Phoneline : toll-free service	(78.22)	94.90
1438	6/8/2003	The UPS Store		Outreach : copy expense	(64.28)	30.62
1439	6/8/2003	Bill L		Split/Multiple Categories	(336.58)	(305.96)
				SZF Reps : mileage	(65.78)	
				SZF Reps : food	(90.00)	
				SZF Reps : motel	(150.80)	
				SZF Reps : audio tape set	(20.00)	
				SZF Reps : registration	(10.00)	
1440	6/8/2003	LSRSO, Inc.		Split/Multiple Categories	(227.25)	(533.21)
				Outreach : New Group starter kits	(48.50)	
				Outreach : New Group starter kits	(38.50)	
				Outreach : New Group starter kits	(38.50)	
				Outreach : New Group starter kits	(36.50)	
				Outreach : New Group starter kits	(11.00)	
				Outreach : New Group starter kits	(29.00)	
				Outreach : New Group starter kits	(25.25)	
VOID	6/8/2003	A T & T	R	Phoneline	0.00	(533.21)

Bi-monthly Treasury Report - Arkansas Regional Service Committee

Num	Date	Payee	C	Category	Amount	Running Balance
EFT	6/8/2003	Your Message Center		Split/Multiple Categories	(82.00)	(615.21)
				Phoneline : Balance PREVIOUS	95.98	
				Phoneline : phone charges	(1.18)	
				Phoneline : patches	(4.00)	
				Phoneline : monthly service	(70.00)	
				Phoneline : sales tax	(6.76)	
				Phoneline : Balance CURRENT	(96.04)	
	6/14/2003	Deposit		Split/Multiple Categories	1,259.82	644.61
				Donation : Area	100.00	
				Donation : Loner Group	100.00	
				Donation : Group	50.00	
				Donation : Area	150.00	
				Donation : Pass the Basket	232.00	
				Activities	600.00	
				Activities : Excess funds	27.82	
ACH	7/1/2003	AIT, Inc.		WebMaster : arscna.org	(108.00)	536.61
Grand Total					174.47	536.61

ARSCNA Treasurer's Final Report

June 08, 2003

	<u>CREDITS</u>	<u>DEBITS</u>	<u>BALANCE</u>
Ending Balance -			362.14
<input checked="" type="checkbox"/> Phonline Your Message Center [\$82.00 monthly EFT]	82.00		
<input checked="" type="checkbox"/> Phonline AT&T [\$93.00 monthly ave. AP]	63.54		
<input checked="" type="checkbox"/> Phonline Your Message Center [\$82.00 monthly EFT]	82.00		
<input checked="" type="checkbox"/> Phonline AT&T [\$93.00 monthly ave. AP]	20.41		
Total Income	75.00		
Beginning Balance -			189.19
Total Income received today	1,259.82		
Balance before budgeted expenses			1,449.01
Treasury Requests		<i>[Budgeted Expenses]</i>	912.40
___ RD, RD Alternate			
___ Chair/Vice Chair			
<input checked="" type="checkbox"/> RSC Secretary	75.22		
___ Treasurer			
___ The UPS Store Annual box rental (March 1st) [\$96.00]			
___ The UPS Store Pre-paid mail forwarding [up to \$124.00]			
___ Literature			
___ Hospitals & Institutions			
___ Phonline Your Message Center [\$82.00 monthly EFT]			
<input checked="" type="checkbox"/> Phonline AT&T [\$93.00 monthly ave. AP]	78.22		
<input checked="" type="checkbox"/> Outreach - meeting lists	64.28		
<input checked="" type="checkbox"/> Outreach - miscellaneous expenses	13.35		
<input checked="" type="checkbox"/> Outreach - new group starter kits	227.25		
___ "ARACNA Mania" newsletter			
<input checked="" type="checkbox"/> Southern Zonal Forum Representatives (2)	336.58		
___ RSC & Subcommittee rent			
___ Public Information			
<input checked="" type="checkbox"/> WebMaster - arscna.org [\$108 - 6-mo. prepay Jan/Jul]	117.50		
Balance before expenses approved by motions			536.61
Motion # Payee & Description		<i>[Non-budgeted Expenses]</i>	0.00

Ending Balance			536.61

Submitted by: Valerie Mc, ARSCNA Treasurer

Date: June 08, 2003

Arkansas Regional Service Committee of NA
Fiscal Year 2003, effective March 2003

Budgets Established by Administrative Committee based on actual expenses in 1998
and votes on Motions which were passed by the RSC body

RSC Approved	Position / Subcommittee / Vendor	Bi-monthly \$	Quarterly \$	Semi-Annual \$	Annual \$
Admin 072599	<u>Regional Delegate, RD Alternate</u> WSC expenses WSC Quarterly Service Meeting expenses CAR Workshops and miscellaneous expenses				\$2,650.00 \$1,250.00 \$1,100.00
Admin 072599	<u>Chair, Vice-chair</u> Conference calls, special votes, mail-outs, etc.	\$10.00			
M1-120201: R+C=Sec Admin 072599 M2-032600	<u>Secretary</u> correspondence & mail forwarding printing & postage of mailing minutes	\$20.00 \$125.00			
Admin 072599	<u>Treasurer</u> supplies, postage & long distance	\$20.00			
Admin 072599 M2-092400	<u>The UPS Store</u> annual box rental due March 1st pre-paid mail forwarding				\$96.00 \$124.00
M5-060400 M5-060400 ave. est.by treasurer	<u>Phoneline</u> Your Message Center; monthly service by "EFT" Your Message Center; misc. expenses by "EFT" AT & T; toll-free service by "Automatic Pay"	\$140.00 \$24.00 \$186.00			
M6-072802 M6-072802 M6-072802	<u>Literature</u> travel (plus February @ \$10) hotel (January + \$25, plus February @ \$75) supplies (January + \$10, plus February @ \$20)	\$10.00 \$50.00 \$10.00			
Admin 072599	<u>Hospitals & Institutions</u> phone calls, literature & guidelines	\$40.00			
Admin 072599 M3-032501	<u>Outreach</u> meeting lists copy expense; Jan., June & Sept. miscellaneous expenses 5 "ARSC New Group Starter Kits" @ \$45.45 each	\$10.00 \$227.25	\$100.00		
Admin 072599	<u>"ARACNA Mania" Newsletter</u> printing & postage	\$20.00			
Admin 072599 M2-072901 M3-072901 M4-072901 M5-072901	<u>Southern Zonal Forum Representatives (2)</u> usually in mid February, August & November hotel @\$75.00/ night (receipts) town to town mileage @ \$0.14/mile (no receipt) food (US Federal GSA) @ \$30.00(+)/day (receipts) 2 registrations & 1 set of tapes		\$300.00 \$280.00 \$180.00 \$45.00	(2 nights each) (1,000 mi. each) (3 days each) (\$10 each + \$25)	
Admin 072599	<u>RSC & Subcommittee Rent</u>	\$50.00			
Admin 072599	<u>Public Information</u> printing flyers & mailings materials for presentations	\$20.00			
M1-120802 est. by treasurer	<u>WebMaster</u> Business Plus semi-annual by "ACH" - arscna.org Domain registration annual by CC only - arscna.org			\$108.00	\$9.50
\$7,204.75	PRUDENT RESERVE (times 'x' for annual budget)	\$962.25 6	\$905.00 3	\$108.00 2	\$5,229.50 1
\$13,934.00	ANNUAL BUDGET	\$5,773.50	\$2,715.00	\$216.00	\$5,229.50

June 08, 2003

This budget needs to be revised. Regional Delegate expenses will decrease based on WSC funding and a 2-year conference schedule. Outreach "New Group Starter Kits" is calculated assuming 5 sets will need to be purchased at every RSC. SZF funding can not be figured to an exact budget amount because mileage and food costs vary depending upon where the forum is to be held. AT&T based on an average of actual expenditures in 2002 plus 10%. Domain registration based on keeping a permanent domain for our Region.