

Treasurer's Report

Hi, Family!

Ending balance on December 07, 2003 was \$881.33. Income in the amount of \$331.37 was received, no checks were written, an automatic payment to AT&T of \$65.78 was made, and an EFT (electronic fund transfers) payment to Your Message Center totaling \$82.00 was made; for a beginning balance today of \$1,064.92.

Our bank account has been reconciled through the January 30, 2004 statement with no checks or deposits outstanding. As of the 1/1/04 statement with Your Message Center, there is a credit balance of \$2.19.

Discrepancies for the following treasury requests ('TR') have been cleared up and verified:

- #1449 dated 09/28/03 to Barb Heath -- \$60.00 for RSC minutes (9/28/03) - receipts turned over in the amount of \$31.69 leaving a balance of \$28.31 forwarded to 12/7/03 'TR' #1454.
- #1452 dated 09/28/03 to Tim Arnoldussen -- \$466.20 for SZF expenses (11/1&2/03) - receipts turned over in the amount of \$371.78 leaving a balance of \$94.42 forwarded to 12/7/03 'TR' #1456 for SZF expenses (1/24&25/04).

The following treasury requests are not yet verified:

- #1371 dated 09/30/01 to Straight Forward Group -- \$50.00 for RSC rent - no receipt turned in.
- #1377 dated 12/02/01 to Texarkana Area -- \$50.00 for RSC rent - no receipt turned in.
- #1388 dated 02/02/02 to Foothills Unity Area -- \$25.00 for RSC rent - no receipt turned in.
- #1389 dated 02/02/02 to Jim Edmunds -- \$50.27 for PI Workshop expenses- receipts total \$50.19; an error in requesting amount by \$0.08 above receipt amount.
- #1395 dated 03/24/02 to Yellow Frogs Group -- \$50.00 for RSC rent - no receipt turned in.
- #1400 dated 06/02/02 to The Genesis Group -- \$50.00 for RSC rent - no receipt turned in.
- #1425 dated 02/09/03 to Woodmen of the World (Texarkana Area) -- \$50.00 for RSC rent - no receipt turned in.
- #1433 dated 03/30/03 to Cope Without Dope Group -- \$50.00 for RSC rent - no receipt turned in.
- #1439 dated 06/08/03 to Bill Lansing -- \$336.58 for SZF expenses (4/26&27/03) - hotel expense exceeds allowed funding by \$0.80, mileage difference of 9.2 miles or \$1.30; total discrepancy \$2.10.
- #1454 dated 12/07/03 to Barb Heath -- \$90.00 for RSC minutes (12/7/03) and updated guidelines - \$61.69 plus \$28.31 forwarded from Treasury Request #1449 - no receipts turned in.
- #1455 dated 12/07/03 to LSRSO, Inc. -- \$118.79 for CWOD: literature & 2 racks for DCP & a Tx center - no receipt turned in.
- #1456 dated 12/07/03 to Tim Arnoldussen -- \$463.29; \$260.87 plus \$94.42 forwarded from TR #1452 for SZF expenses (1/24&25/04) and \$108.00 for CAR 2004 - no receipts turned in.

Verification of outstanding treasury requests for which receipts were turned over at this RSC will be reported at the next RSC.

The final 2003 budget, including prudent reserve, income and expenditures, follows on the next page of this report. The 2004 budget follows after that.

In Loving Service,



Valerie Mc, ARSCNA Treasurer

Arkansas Regional Service Committee of NA
Budget for Fiscal Year 2003, effective September 2003

Budgets Established by Ad Hoc Budget Review Committee
based on actual expenses in 2000, 2001 & 2002.

There was no opposition by any member of the RSC body.

Position / Subcommittee / Vendor	Prudent Reserve		2003 Budget Balance ==>	Expenditures to Date: <u>2/7/2004</u>	Remaining Spendable Budget
	Expected	Annual Budget			
EXPECTED EXPENSES	Every Other Month				
Chair					\$0.00
Vice-chair					\$0.00
Secretary	\$70.00	\$425.00		\$530.86	(\$105.86)
Treasurer	\$5.00	\$30.00		\$14.46	\$15.54
Regional Delegate	\$20.00	\$125.00		\$95.72	\$29.28
RD Alternate					\$0.00
Activities					\$0.00
Hospitals & Institutions					\$0.00
Literature	\$5.00	\$30.00		\$11.29	\$18.71
Outreach	\$162.50	\$975.00		\$888.40	\$86.60
Phoneline	\$310.00	\$1,860.00		\$2,005.71	(\$145.71)
Public Information	\$35.00	\$210.00		\$118.79	\$91.21
Website / WebMaster	\$37.50	\$226.00		\$220.66	\$5.34
RSC & Subcommittee Rent	\$50.00	\$300.00		\$100.00	\$200.00
Southern Zonal Forum Representatives (2)	\$670.00	\$4,000.00		\$1,762.13	\$2,237.87
NON BUDGETED EXPENDITURES **				\$364.23	(\$364.23)
EXPECTED TOTAL EXPENSES	\$1,365.00	\$8,181.00	Actual EXPENSES	\$6,112.25	\$2,068.75
EXPECTED INCOME	(\$1,000.00)	(\$6,000.00)	Actual INCOME	(\$5,355.78)	(\$644.22)
EXPECTED NET (difference)	\$365.00	\$2,181.00	Actual NET	\$756.47	\$1,424.53

Prudent infers skill and good judgment in the use of resources.
Reserve refers to funds set aside for emergencies or other needs.

This Prudent Reserve should safeguard the Region in the event
of any unanticipated economic emergencies that may arise.

To date, we have spent \$756.47 MORE than our Income,
and our Income is short of our expectations by \$644.22.

**** NON-BUDGETED EXPENDITURES:**
RD & SZF Rep copy expenses (\$20.61 & \$44.03)
SZF Rep motel expense above budget (\$65.64)
Web setup & supplies (\$39.00 & \$67.93)
Workshops (\$127.02)

**Arkansas Regional Service Committee of NA
Budget for Fiscal Year 2004**

Position / Subcommittee / Vendor	Prudent Reserve	Annual Budget	Actual Money ==>	Expenditures to Date: 2/7/2004	Remaining Spendable Budget
	Expected				
EXPECTED EXPENSES	Quarterly				
<u>ADMINISTRATIVE COMMITTEE</u>					
Chair	\$0.00	\$0.00		\$0.00	\$0.00
Vice-chair	\$0.00	\$0.00		\$0.00	\$0.00
Secretary	\$107.50	\$430.00		\$350.06	\$79.94
Treasurer	\$7.50	\$30.00		\$0.00	\$30.00
Regional Delegate	\$170.00	\$680.00		\$262.81	\$417.19
RD Alternate	\$0.00	\$0.00		\$0.00	\$0.00
RSC & Subcommittee Rent	\$50.00	\$200.00		\$50.00	\$150.00
Southern Zonal Forum Representatives (2)	\$1,340.00	\$4,020.00		\$0.00	\$4,020.00
Miscellaneous Workshops	\$62.50	\$250.00		\$0.00	\$250.00
<u>STANDING COMMITTEES & WEBMASTER</u>					
Activities	SEPARATE ACCOUNT			SEPARATE ACCOUNT	
Hospitals & Institutions	\$15.00	\$60.00		\$0.00	\$60.00
Literature	<no budget set>			\$0.00	\$0.00
Outreach	\$410.00	\$1,640.00		\$70.44	\$1,569.56
Phoneline	\$510.00	\$2,040.00		\$294.25	\$1,745.75
Public Information	\$52.50	\$210.00		\$0.00	\$210.00
Website / WebMaster	\$56.50	\$226.00		\$108.00	\$118.00
<u>NON-BUDGETED EXPENDITURES **</u>					
				\$55.49	(\$55.49)
TOTAL EXPECTED EXPENSES	\$2,781.50	\$9,786.00	Actual EXPENSE	\$1,191.05	\$8,594.95
EXPECTED INCOME	(\$1,500.00)	(\$6,000.00)	Actual INCOME	(\$763.51)	(\$5,236.49)
NET Difference	\$1,281.50	\$3,786.00	Actual NET	\$427.54	\$3,358.46

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Reserve refers to funds set aside for emergencies or other needs.

This Prudent Reserve should safeguard the Region in the event of any unanticipated economic emergencies that may arise.

To date, we have spent \$427.54 MORE than our Income, and our Income is short of our expectations by \$736.49.

** NON-BUDGETED EXPENDITURES:
RD: copies & supplies for WSC (\$17.71 & \$37.78)

Bank Statement
Not Available On-Line

Bank Statement
Not Available On-Line

ARSCNA Treasurer's Final Report

February 08, 2004

	<u>CREDITS</u>	<u>DEBITS</u>	<u>BALANCE</u>
Ending Balance -			881.33
<u> </u> <input checked="" type="checkbox"/> Phoneline Your Message Center [\$82.00/month - EFT] 1/1/2004	82.00		
<u> </u> <input checked="" type="checkbox"/> Phoneline AT&T [\$88.00 ave/mo - AP] 12/15/2003	65.78		
Total Income	331.37		
Beginning Balance -			1,064.92
Total Income received today	307.24		
Balance before budgeted expenses			1,372.16
Treasury Requests <i>[Budgeted Expenses]</i>			<i>849.24</i>
<u> </u> <input checked="" type="checkbox"/> RSC Secretary		104.06	
<u> </u> <input checked="" type="checkbox"/> The UPS Store Annual box rental (March 1st) [\$96.00]		96.00	
<u> </u> <input checked="" type="checkbox"/> The UPS Store Pre-paid mail forwarding		150.00	
Treasurer			
<u> </u> <input checked="" type="checkbox"/> RD, RD Alternate		228.46	
<u> </u> <input checked="" type="checkbox"/> RSC & Subcommittee rent		50.00	
Southern Zonal Forum Representatives (2)			
Miscellaneous Workshops			
Hospitals & Institutions			
Literature			
<u> </u> <input checked="" type="checkbox"/> Outreach - meeting lists		70.44	
Outreach - miscellaneous expenses			
Outreach - new group starter kits			
<u> </u> <input checked="" type="checkbox"/> Phoneline Your Message Center [\$82.00/month - EFT] 2/1/2004		82.00	
<u> </u> <input checked="" type="checkbox"/> Phoneline AT&T [\$88.00 ave/mo - AP] 1/15/2004		68.28	
Public Information			
Website/WebMaster - arscna.org [\$108 - 6-mo. prepay Jan/Jul]			
Balance before expenses approved by motions		(499.18)	522.92
Motion # Payee & Description <i>[Non-budgeted Expenses]</i>			<i>55.49</i>
M1-020704 Cat B. 250 RML for WSC 2004		17.71	
M2-020704 Tim A. supplies for WSC 2004		37.78	
Balance		(55.49)	467.43

NOTE: \$510 in anticipated phoneline expenses are scheduled for automatic draft before the next RSC

Total Income	additional collected today	127.00	
Ending Balance			594.43

Submitted by: Valerie Mc, ARSCNA Treasurer

Date: February 08, 2004

Bi-monthly Treasury Report - Arkansas Regional Service Committee

Num	Date	Payee	Category	Amount	Running Balance
1/2/2004 Through 2/20/2004					
Opening Balance as of 1/2/2004					881.33
Month Ending 1/31/2004					
EFT	1/8/2004	Your Message Center	Split/Multiple Categories	(82.00)	799.33
			Phoneline : Balance PREVIOUS	82.76	
			Phoneline : phone charges	(3.83)	
			Phoneline : monthly service	(70.00)	
			Phoneline : sales tax	(6.74)	
			Phoneline : Balance CURRENT	(84.19)	
AP	1/10/2004	A T & T	Phoneline : toll-free service	(65.78)	733.55
	1/22/2004	Deposit	Split/Multiple Categories	331.37	1,064.92
			Donation : Area	300.00	
			Donation : Loner Group	31.37	
Total Month Ending 1/31/2004				183.59	
Month Ending 2/29/2004					
1459	2/8/2004	Barbara H	Split/Multiple Categories	(104.06)	960.86
			RSC Secretary : budget advance	(60.00)	
			RSC Secretary : reimbursed funds	(44.06)	
1460	2/8/2004	The UPS Store	Split/Multiple Categories	(246.00)	714.86
			RSC Secretary : Mailbox rental	(96.00)	
			RSC Secretary : mail forwarding	(150.00)	
1461	2/8/2004	Cat B	Split/Multiple Categories	(88.15)	626.71
			Outreach : Regional Meeting Lists	(70.44)	
			Regional Delegate : copy expense	(17.71)	
1462	2/8/2004	Tim A	Split/Multiple Categories	(266.24)	360.47
			Regional Delegate : copy expense	(92.93)	
			Regional Delegate : CAR	(76.36)	
			Regional Delegate : CAR	(44.02)	
			Regional Delegate : CAR	(49.50)	
			Regional Delegate : funds returned	34.35	
			Regional Delegate : miscellaneous	(37.78)	
1463	2/8/2004	Clean and Serene Gro	RSC : Rent	(50.00)	310.47
EFT	2/8/2004	Your Message Center	Split/Multiple Categories	(82.00)	228.47
			Phoneline : Balance PREVIOUS	84.19	
			Phoneline : phone charges	(0.96)	
			Phoneline : patches	(2.00)	
			Phoneline : monthly service	(70.00)	
			Phoneline : sales tax	(6.66)	
			Phoneline : Balance CURRENT	(86.57)	
AP	2/10/2004	A T & T	Phoneline : toll-free service	(68.28)	160.19

Bi-monthly Treasury Report - Arkansas Regional Service Committee

Num	Date	Payee	Category	Amount	Running Balance
	2/20/2004	Deposit	Split/Multiple Categories	434.24	594.43
			Donation : Group	100.00	
			Donation : Area	100.00	
			SZF Reps : funds returned	2.10	
			Donation : Area	41.19	
			Donation : Area	63.95	
			Donation : Member	50.00	
			Donation : Pass the Basket	77.00	
	Total Month Ending 2/29/2004			(470.49)	
	Grand Total			(286.90)	594.43