

Hi, Family!

Ending balance on February 08, 2004 was \$594.43. Income in the amount of \$180.39 was received, no checks were written, two automatic payments to AT&T totaling \$179.92 were made, and three EFT (electronic fund transfers) payments to Your Message Center totaling \$246.00 were made; for a beginning balance today of \$348.90.

Our bank account has been reconciled through the February 27, 2004 statement with two checks outstanding. The March and April statements were forwarded by our mailbox forwarding service to our Secretary and were not sent to me but given to me today. They will be reconciled this weekend.

Phoneline Chair gave me details over the phone for the 3/1/04 statement from Your Message Center, The UPS Store made a copy of the 4/1 statement and left it in our mailbox along with the 5/1 statement both of which I picked up. As of the 5/1/04 statement from Your Message Center, there is a credit balance of \$4.62.

On-line billing for our AT&T account was set-up in order for the treasurer to receive a copy of our statements in a more timely fashion. Treasurer@arscna.org gets notification as statements become available. The statements are then printed; therefore, the paper bill is forwarded to the Secretary for distribution to the Phoneline Chair. We switched providers to MCI on 3/18, and so the 4/15 AT&T statement should be our last one. I have been unable to set-up on-line billing and direct debit of our account but expect to be able to resolve these issues in the near future. An MCI representative suggested setting up a calling card sub account which does not require actual use of the calling card but might give our business account the capability of on-line billing for review of our statements in a more timely fashion. More will be revealed. Our statement from MCI was inadvertently forwarded before I could get a copy but it was given to me today. We owe \$30.43, which is due 5/10. However, our account will fall delinquent before the next RSC, so we need to discuss payment in advance until direct debit has been set-up.

Discrepancies for the following treasury requests ('TR') have been cleared up and verified:

- #1439 dated 06/08/03 to Bill L -- \$336.58 for SZF expenses (4/26&27/03) - hotel expense exceeds allowed funding by \$0.80, mileage difference of 9.2 miles or \$1.30; total discrepancy \$2.10 - funds turned over 2/7/04; receipt #235351.
- #1454 dated 12/07/03 to Barb H -- \$90.00 for RSC minutes (12/7/03) and updated guidelines - \$61.69 plus \$28.31 forwarded from Treasury Request #1449 - receipts turned over in the amount of \$134.06 and reimbursement of \$44.06 on 2/7/04 'TR' #1459.
- #1456 dated 12/07/03 to Tim A -- \$463.29; \$260.87 plus \$94.42 forwarded from TR #1452 for SZF expenses (1/24&25/04) and \$108.00 for CAR 2004 - receipts turned over in the amount of \$428.94 leaving a balance of \$34.35 forwarded to 2/7/04 'TR' #1462 for Regional Delegate expenses.

The following treasury requests are not yet verified:

- #1371 dated 09/30/01 to Straight Forward Group -- \$50.00 for RSC rent - no receipt turned in.
- #1377 dated 12/02/01 to Texarkana Area -- \$50.00 for RSC rent - no receipt turned in.
- #1388 dated 02/02/02 to Foothills Unity Area -- \$25.00 for RSC rent - no receipt turned in.
- #1389 dated 02/02/02 to Jim E -- \$50.27 for PI Workshop expenses- receipts total \$50.19; an error in requesting amount by \$0.08 above receipt amount.
- #1395 dated 03/24/02 to Yellow Frogs Group -- \$50.00 for RSC rent - no receipt turned in.
- #1400 dated 06/02/02 to The Genesis Group -- \$50.00 for RSC rent - no receipt turned in.
- #1425 dated 02/09/03 to Woodmen of the World (Texarkana Area) -- \$50.00 for RSC rent - no receipt turned in.
- #1433 dated 03/30/03 to Cope Without Dope Group -- \$50.00 for RSC rent - no receipt turned in.

Arkansas Regional Service Committee

May 8, 2004

Treasurer's Report

- #1455 dated 12/07/03 to LRSO, Inc. -- \$118.79 for CWOD: literature & 2 racks for DCP & a Tx center - no receipt turned in.
- #1459 dated 2/07/04 to Barb H -- \$60.00 for RSC minutes (2/7/04) - no receipt turned in.
- #1461 dated 2/07/04 to Cat B -- \$17.71 for 250 copies of Regional Meeting List for RD to take to WSC 2004 - no receipt turned in.
- #1462 dated 2/07/04 to Tim A -- \$37.78 for supplies for RD to use at WSC 2004 - no receipt turned in.

Verification of outstanding treasury requests for which receipts were turned over at this RSC will be reported at the next RSC.

The 2004 budget including income and expenses to date follows on the next page of this report.

In Loving Service,



Valerie Mc, ARSCNA Treasurer

Budget for Fiscal Year 2004**Actual Income & Expenses**

Position / Subcommittee / Vendor	Prudent Reserve	Annual Budget	Actual Money ==>	Expenditures to Date: 5/9/2004	Remaining Spendable Budget
	Expected				
EXPECTED EXPENSES	Quarterly				
ADMINISTRATIVE COMMITTEE					
Chair	\$0.00	\$0.00		\$0.00	\$0.00
Vice-chair	\$0.00	\$0.00		\$0.00	\$0.00
Secretary	\$107.50	\$430.00		\$377.23	\$52.77
Treasurer	\$7.50	\$30.00		\$7.40	\$22.60
Regional Delegate	\$170.00	\$680.00		\$262.81	\$417.19
RD Alternate	\$0.00	\$0.00		\$0.00	\$0.00
RSC & Subcommittee Rent	\$50.00	\$200.00		\$50.00	\$150.00
Southern Zonal Forum Representatives (2)	\$1,340.00	\$4,020.00		\$0.00	\$4,020.00
Miscellaneous Workshops	\$62.50	\$250.00		\$0.00	\$250.00
STANDING COMMITTEES & WEBMASTER					
Activities	SEPARATE ACCOUNT			SEPARATE ACCOUNT	
Hospitals & Institutions	\$15.00	\$60.00		\$0.00	\$60.00
Literature	<no budget set>			\$0.00	\$0.00
Outreach	\$410.00	\$1,640.00		\$72.94	\$1,567.06
Phoneline	\$510.00	\$2,040.00		\$877.66	\$1,162.34
Public Information	\$52.50	\$210.00		\$0.00	\$210.00
Website / WebMaster	\$61.50	\$246.00		\$125.90	\$120.10
NON-BUDGETED EXPENDITURES **					
				\$87.45	(\$87.45)
TOTAL EXPECTED EXPENSES	\$2,786.50	\$9,806.00	Actual EXPENSE	\$1,861.39	\$7,944.61
EXPECTED INCOME	(\$1,500.00)	(\$6,000.00)	Actual INCOME	(\$2,064.72)	(\$3,935.28)
NET Difference	\$1,286.50	\$3,806.00	@ Actual NET	(\$203.33)	\$4,009.33

Prudent infers skill and good judgment in the use of resources.
Reserve refers to funds set aside for emergencies or other needs.

This Prudent Reserve should safeguard the Region in the event of any unanticipated economic emergencies that may arise.

To date, we have spent \$203.33 LESS than our Income,
and our Income is short of our expectations by \$935.28.

**** NON-BUDGETED EXPENDITURES:**

RD: copies & supplies for WSC (\$17.71 & \$37.78)
Web: domain registration to 5/5/2009 (\$31.96)

@ Actual NET differs from 2004 Beginning less Ending Balance due to funds received and expended in 2004 for the fiscal year 2003 totalling \$7.61.

Bank Statement
Not Available On-Line

Bank Statement
Not Available On-Line

Bank Statement
Not Available On-Line

Num	Date	Payee	Category	Amount	Running Balance
2/21/2004 Through 5/13/2004					
Opening Balance as of 2/21/2004					594.43
	3/3/2004	Deposit	Donation : Loner Group	30.39	624.82
EFT	3/8/2004	Your Message Center	Split/Multiple Categories	(82.00)	542.82
			Phoneline : Balance PREVIOUS	86.57	
			Phoneline : phone charges	(4.55)	
			Phoneline : patches	(0.50)	
			Phoneline : monthly service	(70.00)	
			Phoneline : sales tax	(7.51)	
			Phoneline : Balance CURRENT	(86.01)	
AP	3/10/2004	A T & T	Phoneline : toll-free service	(95.57)	447.25
	3/31/2004	Deposit	Donation : Group	50.00	497.25
EFT	4/8/2004	Your Message Center	Split/Multiple Categories	(82.00)	415.25
			Phoneline : Balance PREVIOUS	86.01	
			Phoneline : phone charges	(3.18)	
			Phoneline : patches	(2.00)	
			Phoneline : monthly service	(70.00)	
			Phoneline : sales tax	(7.52)	
			Phoneline : Balance CURRENT	(85.31)	
AP	4/10/2004	A T & T	Phoneline : toll-free service	(84.35)	330.90
	5/4/2004	Deposit	Donation : Group	50.00	380.90
	5/5/2004	Deposit	Donation : Area	50.00	430.90
EFT	5/7/2004	Your Message Center	Split/Multiple Categories	(82.00)	348.90
			Phoneline : Balance PREVIOUS	85.31	
			Phoneline : phone charges	0.00	
			Phoneline : patches	0.00	
			Phoneline : monthly service	(82.00)	
			Phoneline : sales tax	0.00	
			Phoneline : Balance CURRENT	(85.31)	
1464	5/9/2004	MCI WorldCom	Split/Multiple Categories	(121.72)	227.18
			Phoneline : Balance PREVIOUS	0.00	
			Phoneline : toll-free service	(30.43)	
			Phoneline : Balance CURRENT	(91.29)	
1465	5/9/2004	Barbara H	Split/Multiple Categories	(71.23)	155.95
			RSC Secretary : budget advance	(60.00)	
			RSC Secretary : reimbursed funds	(11.23)	
1466	5/9/2004	Valerie Mc	Split/Multiple Categories	(59.76)	96.19
			Outreach : New Group starter kits	(2.50)	
			Treasurer : postage	(7.40)	
			WebMaster : phonecard	(10.00)	
			WebMaster : domain registration	(39.95)	
			WebMaster : funds returned	0.09	

Num	Date	Payee	Category	Amount	Running Balance
AP	5/10/2004	A T & T	Phoneline : toll-free service	(31.96)	64.23
	5/13/2004	Deposit	Split/Multiple Categories	1,120.82	1,185.05
			Donation : Group	90.00	
			Donation : Loner Group	50.00	
			Donation : Area	425.14	
			Donation : Area	50.00	
			Donation : Area	250.00	
			Donation : Area	164.12	
			Donation : Area	91.56	
Grand Total				590.62	1,185.05